



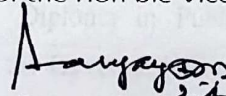
PATNA UNIVERSITY
पटना विश्वविद्यालय

NAAC Accredited B+ Grade

Notification

In pursuance of the orders contained in the letter Nos. BSHEC/O&R/PU/PG.DPA/88/2022-617 dated 27/08/2025 of the Deputy Secretary(Coordination), Bihar State Higher Education Council, Patna, PU(Regulations)-21/2024-1514/GS(I) dated 19/08/2025 of the O. S. D. (Judl.), Governor's Secretariat, Bihar, Patna and office order memo No.15/एम 1-129/10-2657 dated 24/08/2010 of the Secretary, H. R. D. Department, Government of Bihar, it is notified for general information that P. G. Diploma in Public Administration, a regular programme being offered at Department of Public Administration, Patna University is now taught under semester system from the academic year 2025-2026. The approved copies of the Ordinance, Regulations and syllabus under semester system of this programme are enclosed herewith for reference.

By order of the Hon'ble Vice Chancellor,


22.09.25
Deputy Registrar

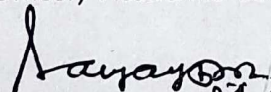
Patna University, Patna

Memo No. Acad/218/AKS/1433

Dated: 24-09-25

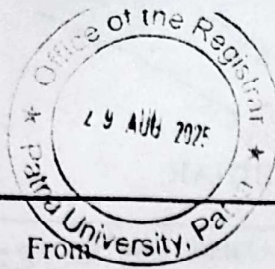
Copy forwarded to the following for information and necessary action:-

1.The Dean, Faculty of Social Science, Patna University, 2. The Head, Department of Public Administration, Patna University, 3. The Dean, Student's Welfare, Patna University, 4. The Incharge, I. T. Cell, Patna University(for uploading on the University website), 5. The Controller of Examinations, Patna University,6. The Section Officer, Admission Section, Patna University, and 7.The Section Officer, Academic Section, Patna University.


22.09.25
Deputy Registrar

Patna University, Patna

01/10/25
24/9/25



Letter No.- BSHEC/O&R/PU/PG. DPA/88/2022-617

Bihar State Higher Education Council

Government of Bihar

Budh Marg, Patna-800001

Dec/

To

Vidya Sagar Singh
Deputy Secretary (Coordination)
Bihar State Higher Education Council,
Govt. of Bihar, Patna

Registrar
Patna University,
Patna.

Patna, Dated-27/08/2025

Subject: - Regarding approval of the Ordinance and Regulations under semester system of P.G. Diploma in Public Administration and Local Government, a regular programme.

Reference: - O.S.D (Judicial) Governor's Secretariat, Raj Bhavan letter No. PU (Regulations) - 21/2024-1514/GS (I), Dated- 19/08/2025.

Sir,

With reference to the above mentioned subject, it is to inform you that your letter Acad/218/Aks/608 dated 28.08.2024, the proposal regarding approval of the Ordinance and Regulations under semester system of P.G. Diploma in Public Administration and Local Government, a regular programme was sent to the Governor's Secretariat vide BSHEC letter no- 638 dated 23.10.2024 for approval. The proposal was considered by the Advisory Committee of the Governor's Secretariat, Raj Bhavan. The observations of the committee are as follows:

"The University is empowered to run diploma programmes. However, permission for number of seats may be obtained from the Department of Higher Education, Government of Bihar."

Letter No- 1514 dated 19.08.2025 of OSD (Judicial), Governor's Secretariat, Raj Bhavan, Patna is enclosed for ready reference.

Enclosed: As Above.

Yours sincerely,

25/8/2025
(Vidya Sagar Singh)

Shalin
23-8-2025
S.O. Head

2022

Dr. Ganji

30/8/25

GOVERNOR'S SECRETARIAT, BIHAR

RAJ BHAVAN, PATNA-800022

Letter No.-PU(Regulations)-21/2024-(S/4)/GS(I). Dated-19/08/2025

Kalpana Srivastava,
Officer on Special Duty (Judicial)

The Member Secretary-cum-State Project Director,
Bihar State Higher Education Council, Bihar,
Patna.

Sub.- Regarding approval of the Ordinance and Regulations
under semester system of P.G. Diploma in Public
Administration and Local Government, a regular
programme.

Sir,

With reference to your letter no.- BSHEC/O&R/PU/PG.DPA/
88/2024-638, dated-23.10.2024 on the subject mentioned above, I am directed
to inform that the observations of the Advisory Committee in the matter is as
follows:-

*'The university is empowered to run diploma programmes.
However permission for number of seats may be obtained from the
Department of Higher Education, Government of Bihar.'*

Necessary steps may be taken accordingly.

Yours faithfully,

Kalpana Srivastava
(Kalpana Srivastava) 18/08/25
Officer on Special Duty (Judl.)

बिहार राज्य उच्चतर शिक्षा परिषद्, पटना
आयची संख्या...510...दिनांक...21.08/25

बिहार सरकार
मानव संसाधन विकास विभाग
कार्यालय आदेश

पटना दिनांक

पटना विश्वविद्यालय, पटना, के पत्रांक - ए0सौ0ए0डी0 - 1145 दिनांक 09.08.2010 के आलोक में अधोस्ताक्षरी कार्यालय के पत्रांक 15/एन1-129/10-2305 दिनांक 21.07.2010 द्वारा निर्गत आदेश को संशोधित करते हुए विश्वविद्यालय के क्षेत्रधिकार के अंतर्गत चल रहे महाविद्यालयों एवं संकायों में नानांकन हेतु अधिकतम छात्र संख्या निम्नानुसार पुनः निर्धारित की जाती है।

पटना विश्वविद्यालय

Sl.No.	Name of the P.G.Deptt.	Total
FACULTY OF SCIENCE		
1	PHYSICS	50
2	CHEMISTRY	44
	CHEMISTRY (M.M.C.)	20
3	MATHEMATICS	60
4	BOTANY	32
5	ZOOLOGY	40
6	STATISTICS	36
7	GEOLOGY	35
8	BIOCHEMISTRY	32
FACULTY OF HUMANITIES		
9	ENGLISH	70
	ENGLISH (B.N.C.)	30
10	PERSIAN	18
11	ARABIC	18
12	URDU	40
13	BENGAL	30
14	SANSKRIT	40
15	HINDI	80
16	PHILOSOPHY	80

12
41
23/08

10

17	MAITHILI	30
FACULTY OF SOCIAL SCIENCE		
18	A.I.H. & ARCHAEOLOGY	80
19	PSYCHOLOGY	54
	PSYCHOLOGY (M.M.C.)	30
20	SOCIOLOGY	100
21	GEOGRAPHY	62
	GEOGRAPHY(P.C.)	22
22	POLITICAL SCIENCE	82
23	APPLIED ECO. & COM.	100
24	HISTORY	120
25	ECONOMICS	80
	ECONOMICS (M.M.C)	60
26	HOME SCIENCE (MMC)	60
	HOME SCIENCE (PWC)	24
27	PM7IR	50
28	COMMERCE (Vanijya Mahavidyalaya)	100
FACULTY OF LAW		
29	LAW	20
FACULTY OF EDUCATION		
30	EDUCATION (M.ED) (1YEAR COURSE)	50
INSTITUTE		
✓ 31	P.G. DIPLOMA IN PUBLIC ADMINISTRATION (1 YEAR COURSE)	20
GRAND TOTAL		
		1959
UNDER-GRADUATE DEGREE COURSES (REGULAR)		
Sl.No	Name of the (under-graduate degree courses) Colleges	Total
1	PATNA WOMEN'S COLLEGE	

	ARTS	300
	SCIENCE	64
2	PATNA COLLEGE	400
3	B.N.COLLEGE	
	ARTS	400
	SCIENCE (MATH)	96
	SCIENCE (BIO)	60
4	VANIJYA MAHAVIDYALAYA	300
5	PATNA LAW COLLEGE	320
6	COLLEGE OF ARTS & CRAFTS	60
7	PATNA TRAINING COLLEGE	90
8	WOMEN'S TRAINING COLLEGE	120
9	M.M.COLLEGE	
	ARTS	300
	SCIENCE	128
10	SCIENCE COLLEGE	300
11	D.D.E.	
	ARTS	3800
	COMMERCE	1500
	GRAND TOTAL=	8232

(के० के० पाठक)
सचिव

ज्ञापक - 15/29/10-2657

पटना दिनांक .. 24-8-10-

प्रतिलिपि: कुलसचिव, पटना विश्वविद्यालय, पटना, को सूचनार्थ एवं आवश्यक कार्यार्थ प्रेषित।

(के० के० पाठक)
सचिव

23/8

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पटना विश्वविद्यालय

ज्ञाप संख्या- 2022-1458

पटना, दिनांक 06/01/22

प्रतिलिपि-

1. सभी संकायाध्यक्ष, पटना विश्वविद्यालय।
2. सभी स्नातकोत्तर विभागों के विभागाध्यक्ष, पटना विश्वविद्यालय।
3. सभी प्रधानाचार्य/प्रधानाचार्या, पटना विश्वविद्यालय।
4. सभी संस्थानों के निदेशक, पटना विश्वविद्यालय।
5. कुलपति पटना विश्वविद्यालय के सचिव, पटना विश्वविद्यालय।
6. प्रतिकुलपति, पटना विश्वविद्यालय के निजी सहायक, पटना विश्वविद्यालय।
7. कुलानुशासक, पटना विश्वविद्यालय के निजी सहायक, पटना विश्वविद्यालय।
8. संकायाध्यक्ष, पटना विश्वविद्यालय के निजी सहायक।
9. कुलसचिव, पटना विश्वविद्यालय के निजी सहायक।
10. उप कुलसचिव, पटना विश्वविद्यालय के निजी सहायक।
11. प्रशाखा पदाधिकारी, विद्वत्/नामांकन/निश्चय/परीक्षा, पटना विश्वविद्यालय को सूचनाार्थ एवं आवश्यक कार्यार्थ प्रेषित।

~~25~~
उप कुलसचिव
पटना विश्वविद्यालय
06/01/22

विनय/

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Dr. /

PATNA UNIVERSITY, PATNA - 800005

REVISED ORDINANCE & REGULATIONS

FOR

THE ONE YEAR (UNDER SEMESTER SYSTEM)

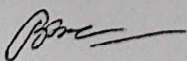
POST GRADUATE DIPLOMA IN PUBLIC ADMINISTRATION AND
LOCAL GOVERNMENT

INSTITUTE OF PUBLIC ADMINISTRATION

FACULTY OF SOCIAL SCIENCES

PATNA UNIVERSITY, PATNA

approved vide the meetings dated 24/05/2023,
31/05/2023 and 09/08/2024 of the Academic
Council, Syndicate and Senate respectively.



Shri. K. K. Singh

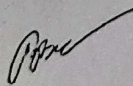
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REVISED ORDINANCE FOR ADMISSION OF STUDENTS IN POST GRADUATE DIPLOMA IN PUBLIC
ADMINISTRATION AND LOCAL GOVERNMENT UNDER SEMESTER SYSTEM

1. The Post Graduate Diploma in Public Administration and Local Government programme shall be placed in the Institute of Public Administration, Faculty of Social Sciences, Patna University, Patna.
2. The Post Graduate Diploma in Public Administration and Local Government programme shall be of one year (Two Semesters) duration, and it shall be abbreviated as PGDPALG.
3. General:
 - a. This ordinance shall be called as the Ordinance of Post Graduate Diploma in Public Administration and Local Government.
4. No. of Sanctioned Seats: 20
5. Mode of Admission:

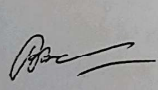
The selection of candidates for PGDPALG under semester system shall be on the basis of marks obtained in bachelor degree.
6. Eligibility for Admission:

A candidate seeking admission in Post Graduate Diploma in Public Administration and Local Government must be a graduate having passed the Bachelor Degree in any stream from any University recognized by the UGC with 45 % marks.
7. The reservation of seats belonging to SC/ST, BC-I & OBC, EWS & other categories shall be governed as per the Patna University Rules.
8. Eighty percent (80%) of the total sanctioned seats of PGDPALG shall be reserved for the candidates having graduation degree from Patna University, i.e. 16 seats, and the remaining (Twenty percent (20 %) seats shall be open for other universities' candidates including Patna University, i.e. 04 seats.
9. In case candidates not found in the respective categories, the vacant seats of the respective categories can be filled up from students of other categories, with the permission of the Vice Chancellor, by following reservation procedure/Rules strictly as per the sections of the Patna University Act, 1976 (Amended up-to-date).
10. Every candidate seeking admission to the programme shall pay fees as prescribed from time to time by the University. The 1st semester fee shall be charged in full at the time of admission to the programme. The fee structure for the said programme is given in Table 1.

 Shafiqul Haque

- js
11. The selection of candidates for admission to PGDPALG shall be made by the Institute of Public Administration, Patna University, Patna.
 12. (a) No applicant shall be admitted who, in the opinion of the Vice Chancellor, should not be admitted in the best interest of the University.

(b) No applicant shall be admitted who has not applied for admission within the notified time, or who, on being selected for admission, does not get himself/herself enrolled within the specified time except when the delay is condoned by the Vice Chancellor.
 13. The admission of any candidate admitted to PGDPALG programme may be cancelled if it is found at any later point of time that any document submitted or statement made by him/her in his/her support of his/her admission to the programme is forged or not genuine.
 14. No candidate shall be allowed to register as a student in any other course leading to a Diploma or Degree during the academic years of his/her study for the PGDPALG programme.
 15. The general superintendence and direction of the programme shall be the responsibility of the Director, Institute of Public Administration.
 16. A student admitted to the programme, if found guilty of gross misconduct, shall be expelled from programme at any stage.
 17. Minor changes in the ordinance and regulations may be made by the Academic Council if required in the interest of academics.
 18. The general ordinance of Patna University shall cover any aspect not covered in the present ordinance.

 Shafiqul Kay

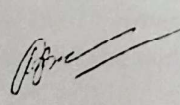
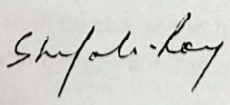
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Table 1: STRUCTURE PER SEMESTER FEE

For the Post Graduate Diploma in Public Administration and Local Government (PGDPALG) Under Regular mode
in the Faculty of Social Sciences

Sl. No.	Head/Item	For Indian Resident (Fee in Indian Rupees)	Non-Resident Indians (NRI) and Foreign Students in US Dollar (\$)
I.	Admission Fee (per Semester)	150/-	90
II.	Registration Fee (one time) if applicable	200/-	20
III.	Caution Money (one time)	500/-	200
IV.	Tuition Fee (per Semester)	150/-	750
V.	Eklavya & Tarang (One Time in each Academic Session)	10/-	5
VI.	Total	1010/-	565
VII.	Miscellaneous (per Semester)		
	Central Library	100/-	10
	Electricity Fee	300/-	10
	Identity Card Fee	100/-	5
	NSS Fee	50/-	5
	Parking	50/-	5
	Internal Examination Fee	300/-	25
	Library Maintenance Fund	100/-	5
	Building Maintenance Fund	100/-	10
	Medical Fee	100/-	5
	Athletic Fund (for College)	100/-	5
	Athletic Fund (for University)	100/-	5
	Common Room Fund	50/-	5
	Extra Curricular Fee (Cultural)	50/-	5
	Environmental Protection Fee	20/-	5
	Student's Welfare Fee	10/-	5
	Poor Student's Fund	10/-	5
	Student's Union Fund	100/-	5
	Society Subscription	50/-	5
	Magazine Fund	50/-	5
	Hand Book/Directory	50/-	5
VIII.	Total	1790/-	135
IX.	Grand Total	2800/-	700
X.	Total Amount 1st Semester	2800/-	700
XI.	Total Amount in subsequent semester excluding Caution Money, Registration Fee, I Card fee and Eklavya & Tarang	1990	470
XII.	Practical Fee per semester wherever applicable	500/-	50
XIII.	Field Work wherever applicable (one time)	1000/-	100

- The Order of the GOB issued from time to time with regard to fee structure will be followed strictly.

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REVISED REGULATIONS FOR EXAMINATION OF THE POST GRADUATE DIPLOMA PROGRAMME UNDER SEMESTER SYSTEM

1. General

1.1 The regulations of this programme shall be called as the Regulations of Examination for Post Graduate Diploma in Public Administration and Local Government (PGDPALG), under the Institute of Public Administration, Faculty of Social Sciences, Patna University, Patna

2. Programme of Study

The University shall offer Post Graduate Diploma in Public Administration and Local Government programme in the Institute of Public Administration, Faculty of Social Sciences, Patna University, Patna.

2.1 The duration of PGDPALG (Semester System) programme shall be of two semesters spread over one academic year – Semester I from July to December and Semester II from January to June.

2.2 The PGDPALG (Semester System) programme shall consist of 08 courses/papers with four courses/papers in first semester and four courses/ papers in second semester carrying 100 marks in each course/paper. The entire curriculum shall be of 800 marks taken together and the marks shall be awarded on the performance of the candidate in 08 papers taken together having an aggregate of 800 marks.

2.3 The distribution of papers like theory, field work, project and viva-voce will comprise of credits as specified in each course.

2.4 The term 'Credit' means weightage given to a course in relation with the instructional hours assigned to it. One credit will consist of ten hours of instruction. The PGDPALG programme shall be of 24 credits divided into 12 credits in the first semester and 12 credits in the second semester (Table 2).

Table 2: Course Structure

Semester	S.No.	Course/Paper Code	Name of Course/Paper	L-T-P	Credit	Marks
Semester I	1	PALGCC - 1	INDIAN ADMINISTRATION	3-1-0	3	100
	2	PALGCC - 2	PUBLIC ADMINISTRATION	3-1-0	3	100
	3	PAIGCC - 3	COMPARATIVE LOCAL SELF-GOVERNMENT	3-1-0	3	100
	4	PALGCC - 4	FINANCIAL ADMINISTRATION	3-1-0	3	100
Total Credits = 12						

[Signature] S. K. Singh

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Semester II	5	PALGCC - 5	ADMINISTRATIVE THEORY	3-1-0	3	100
	6	PALGCC - 6	PERSONNEL ADMINISTRATION	3-1-0	3	100
	7	PALGCC - 7	STATE AND LOCAL SELF-GOVERNMENT IN INDIA	3-1-0	3	100
	8	PALGCC - 8	RESEARCH METHODOLOGY**	2-0-2	3	100
Total Credits =12						
						TOTAL CREDITS = 24

L/T/P: Lecture/Tutorial/Practical – Number of Classes per Week

CC: Core Course (All courses here are Core Courses)

** Project and Viva-Voce included in this course

3. Evaluation of performance Under Semester System

3.1 The performance of a student in each course will be assessed on the basis of a Continuous Internal Assessment (CIA) of 30 marks conducted by the Institute of Public administration, and at the end of semester an End Semester Examination (ESE) Examination consisting of 70 marks shall be held by the Patna University Examination Department.

3.2 The components of CIA are as following:

- | | | |
|-------|--|------------|
| (i) | One Mid Semester written tests of two-hour duration each | = 15 marks |
| (ii) | Seminar/Quiz /Assignment | = 10 Marks |
| (iii) | Punctuality and Conduct | = 05 Marks |
| | Total | = 30 Marks |

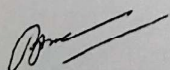
3.3. The Institute of Public Administration shall be responsible for conducting the mid-semester tests and other components of the CIA.

3.4 The End Semester Exam (ESE) will be written examination of 3 hours duration, for each paper/course conducted by the Patna University.

3.5 The evaluation of Project, Field Work and Viva-Voce will be based on end semester examination and internal assessment wherever applicable.

3.6 All such examinations shall be guided as per the provisions of examination board and moderation board of the Patna University.

3.7 Only those students who secured minimum qualifying marks of 45% in the CIA shall be allowed to fill the End Semester Examination form.

 Shafiqul Karim

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4. Examinations:

4.1 The End Semester Examination will be conducted by the Patna University. The Mid Semester examination and other components of CIA shall be conducted and evaluated by the concerned department/Institute. The Viva-Voce/Project examinations wherever applicable shall be conducted at the Department/Institute. The Head/Director the Department/Institution will appoint external examiner(s) for the End Semester Examination with the approval of the Patna University. The mid semester tests will be conducted and evaluated by the teacher concerned. The answer scripts of the mid semester tests shall be shown to students by the concerned teacher.

4.2 The End Semester Examination (ESE) shall be named as follows:

(a) PGDPALG (Part-I) Semester I Examination

(b) PGDPALG (Part II) Semester II Examination

(c) Syllabus for each paper shall be divided into three (03) units. Based on this, the question paper pattern for the End Semester Examination shall be divided into three parts A, B, C as detailed in Table 3 below:

Table 3: Question Pattern

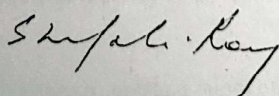
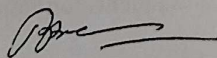
Part	Nature of Questions	Number of Questions to be Asked	Number of Questions to be Answered	Marks of Each Question	Total Marks
Part - A	Multiple choice questions	10	10	02	20
Part - B	Short answer type questions	05	04	05	20
Part - C	Long answer type questions	04	03	10	30
Total Marks					70

4.3 The examination of semester I shall be generally held in the months of November-December and that of semester II shall be held in the months of May-June.

4.4 Every student should fill a registration form before the start of next semester.

5. Passing of Examinations and Promotions Rules:

5.1 There shall be no supplementary examination in any of the courses/papers in any semester (I and/or II). The above provision shall be guided by the Patna University Examination Rules as amended from time to time.



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5.2 The candidate who has been admitted to the First Semester of one year Post Graduate Diploma programme in a session can be placed in the following categories on the basis of their attendance in the Semester:

- (i) Those who have cleared the CIA and attended the required minimum percentage (75%) of attendance shall appear in the ESE.
- (ii) Those who have not attended the required minimum percentage of attendance (75%) and not cleared CIA shall not in any case be permitted to appear in the ESE.

5.3 After appearing at the Semester Examination, the candidates can be placed in following categories in the context of declaration of the results of the End Semester Examination (ESE):

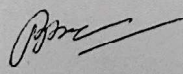
- (i) To be declared passed in End Semester Examination in any course/paper, a candidate must secure at least 45% marks in each paper of appearing in CIA.
- (ii) The candidate may be promoted to next semester based on the following criteria as given in the Table 4 below:

Table 4: Promotion Criteria

S.No.	Semester	Conditions to be Fulfilled for Promotion
1	From Semester I to Semester II	Attended all courses in Semester I as a regular student and sent-up* for the Semester I End Semester Examination (ESE).

*Sent-up for the End Semester Examination here refers to those candidates who have a minimum of 75% attendance in each course/paper separately and cleared the CIA of respective course/paper conducted by the Department/Institute.

- (iii) Any student who attended all courses/papers in a semester as a regular student and sent-up for the End Semester Examination (ESE) but fails to appear in the ESE shall have to appear in the subsequent forthcoming examination of a particular semester by paying requisite examination fee.
- (iv) If a student has attendance less than 75% in any course/paper, then the candidate has to repeat the particular course/paper in the subsequent forthcoming examination by paying the proportionate examination fee of that semester as decided by the University.
- (v) If a candidate has an attendance of 75% or more but fails in the CIA, in that case, the candidate has to appear for CIA in that particular course/paper in the subsequent forthcoming examination.
- (vi) Candidate shall have to clear their backlog paper(s) in the subsequent end semester examination of that semester whenever it is available. Even if a student is promoted to second

 Shafiqul Kay 8

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semester, his/her final result will only be declared when he/she has cleared all the backlog papers.

(vii) Final result of the Post Graduate Diploma in Public Administration and Local Government Programme shall be published on the basis of candidate's performance in the 08 papers spread over two semesters provided he/she has passed with minimum qualifying marks of 45% in each semester.

(viii) Since it is a continuous evaluation programme, student shall be awarded Semester Grade Point Average (SGPA) at the End of each Semester Examination and Cumulative Grade Point Average (CGPA) at the End Semester Examinations in 10-point scoring system. No grade points will be awarded if there is any backlog present.

(ix) A student has to score minimum 45% marks in his/her CIA; failing to secure minimum marks he/she shall have to repeat the CIA along with the students of the same semester of the next academic session.

(x) If students fail to secure minimum 45% marks in CIA of any his/her result will be declared as fail in that paper. Students shall have to reappear in that paper in the same semester of next academic session.

(xi) The name of the promoted candidate/candidates will not be included in the merit list of that subject.

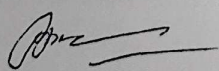
(xii) A promoted candidate, if he/she has passed in CIA but failed in ESE, he/she shall retain his/her CIA score and will reappear in the ESE of the paper/course of the semester concerned whenever available. However, if a candidate is declared fail in any End Semester Examination (ESE), shall retain nothing and will have to re-do/repeat the course work of failed semester again and he/she will have to appear again in CIA as well as ESE.

6. Improvement of Results:

There shall be no provision of improvement in result.

NB-Special Provision:

In case of serious health problems and other strictly unavoidable circumstances, relaxation in required attendance might be condoned up to a maximum of 15%; and in no case, a leaning will be entitled to avail condonation beyond.

 *Supriya*

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7. Declaration of Result:

The Teacher/Examination Department/Institute shall use the grading system as in Table 5 below:

Table 5: Grading System

The grading system stated here shall be used at the time of preparation of result of the candidates who appeared in the examination.

S.No	Letter Grade	% Range	Numerical Letter Grade	Description of Grade
1	O	> 90-100	10	Outstanding
2	A ⁺⁺	> 80-90	9	Excellent
3	A ⁺	≥ 70-80	8	Very Good
4	A	≥ 60-70	7	Good
5	B ⁺	≥ 50-60	6	Average
6	B	> 45-50	5	Pass
7	F	<45	-	Fail

- There shall be a Semester Grade Point Average (S.G.P.A.) for each Semester on the basis of Grade obtained in that Semester. The S.G.P.A. for every Semester is calculated as: -

$$SGPA = \frac{\sum_{i=1}^n m_i o_i}{\sum_{i=1}^n o_i}$$

n - number of courses in said Semester

m_i- numerical value of grade obtained in said Semester

o_i- number of credits for said Semester

8.1 Results in the form of grade points subsequent upon evaluation will be awarded in the following two manners:

- At the end of each Semester, which will be titled as Semester Grade Point Average (SGPA).
- At the end of the Programme, which will be titled as Cumulative Grade Point Average (CGPA).

8.2 The award sheet of the students will show the grades obtained in all courses offered in each semester, the SGPA/CGPA and the promotion status.

8.3 The student shall have to obtain a minimum CGPA=4.5 for the award of the Post Graduate Diploma in Public Administration and Local Government.

[Signature]

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8.4 If a candidate got CGPA less than 4.5 but earned credits and pass in all courses/papers then 0.5 will be added in actual CGPA obtained but total CGPA should not exceed 4.5.

8.5 Provisions regarding Semester examination covering continuous evaluation and end-term examination in all the courses for which he/she was registered in the said semester:

(i) In order to be promoted from Semester I to Semester II, a candidate has to pass at least two papers in Semester I Examination.

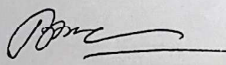
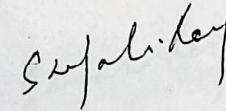
8.6 A student will be deemed as 'FAILED' in a semester when he/she gets 'F' grade in more than 50% of the papers offered in the examination to meet the requirements, such students have to re-appear/repeat the semester as per the University Rules.

8.7 A student shall be declared to have failed in the programme when he/she fails to qualify for promotion to the next semester after two successive attempts.

9. Fee Structure for Examination: Examination fee shall be applicable as per Patna University Rules.

Note -

- Minor changes in the regulations may be made by the Academic Council if required in the interest of academics.
- The general regulations of Patna University shall cover any aspect not covered in the present regulations.

To,

The Deputy Registrar,

Patna University, Patna

Sub:-Inclusion of syllabus of P.G. Diploma in Pub. Adm. course (PGDPA) under semester system along with their Ordinance and Regulation in the agenda of the Academic Council meeting on 12.02.2020.

Sir,

With regard to my earlier letter dated 27.01.2020, I have already submitted the syllabus of P.G. Diploma in Public Administration (PGDPA) along with their Ordinance and Regulation under semester system, but sorry to inform you that it has not been included in the agenda of Academic Council meeting which is going to be held on 12.02.2020.

Therefore, I request you to kindly include the same in the agenda of Academic Council meeting which is going to be held on 12.02.2020.

This is for your information and necessary action.

Thanking you

Enclosures:

1. Proceedings of DC meeting
2. Proceedings of Board of Courses and Studies
3. Syllabus of PGDPA
4. Ordinance of PGDPA
5. Regulation of PGDPA
6. CD of Syllabus, Regulation & Ordinance

Yours Sincerely

Prof. (Dr.) Binay Soren

Director

Institute of Public Administration, P.U Patna

To,

The Deputy Registrar,

Patna University, Patna

Sub:-Submission of syllabus of P.G. Diploma in Pub. Adm. (PGDPA) course under semester system alongwith their Ordinance and Regulation.

Madam,

With regard to my earlier letter dated 14.01.2020, I am submitting here with duly approved copy of one year PGDPA syllabus, Ordinance and Regulation under semester system after completion of all required formalities i.e. Ratification of the documents by the Board of Courses and studies as approved by University vide Letter No. 181/19 dated 29.11.2019 (Dean Faculty of Social Sciences) in the meeting held on 18.01.2020 and also approval of the above mentioned documents in D.C meeting held on 20.01.2020 in the Post Graduate Department of Political Science, Patna University, Patna.

This is for your information and necessary action.

Thanking you

Enclousers:

1. Proceedings of DC meeting
2. Proceedings of Board of Courses and Studies
3. Syllabus of PGDPA
4. Ordinance of PGDPA
5. Regulation of PGDPA

Yours/Sincerely

Prof. (Dr.) Binay Soren

Director

Institute of Public Administration, P.U Patna